

Thesis Improvement Grant Application – Cover Page

Student Name: _____ CSU ID: _____

Phone: _____ Email: _____

Faculty Adviser Name: _____

Phone: _____ Email: _____

The Thesis Improvement Grant (TIG) is to help a student defray expenses directly related to a student's thesis topic, such as supplies, travel, and other expendables. Purchase of equipment, books, tuition, etc. is not allowed. Requests should total between \$100 and \$400. To be eligible, students must (1) be enrolled in HONR 499 and (2) be in good academic standing in the Honors Program. The student should work with the adviser in preparing the application. To assure full consideration, *completed applications must be submitted by 5 pm on the Friday of the 5th week of the semester.* Awards are based on availability of funds. Those receiving a TIG are not eligible for an Individual Honors Enrichment Award for that academic year.

The application must be typed and be 1-2 pages in length. It must comply with the following format and be appended to the cover page, with student and faculty signatures:

1. Thesis title
2. Thesis description. Describe the background and scope of the thesis project or creative activity.
3. Budget. Provide an itemized budget, including a budget justification. Also include any other sources of funding, if any, and amounts from each source (e.g., scholarships, grants, personal funds, support from adviser, etc.). If there are no other sources, include a statement to that effect. The justification should explain why each item is needed for the thesis.

Total Request: \$ _____

Applicant Signature: _____ **Date:** _____

Faculty Adviser Signature: _____ **Date:** _____

All approved TIG requests require that the student complete an Honors Senior Thesis.

For Approval Committee Use Only

Modifications to Proposal:

Amount Approved: \$ _____

Approval: _____ Date: _____
Director, University Honors Program

Office Use Only

Approved plus any adjustments: _____