

## HONORS THESIS FORMAL PROPOSAL

**Please type** the information and responses to questions on this form or use the electronic version which can be found on the Honors Program website. Please complete this formal proposal with your adviser, obtain your adviser's signature, and submit it to the Honors Program office no later than the third week of the semester in which you are registered for HONR 499. The Honors Program Director's approval and the formal proposal are required in order to receive a grade for HONR 499 – Honors Thesis. (A Word version is available at [www.honors.colostate.edu/forms](http://www.honors.colostate.edu/forms))

Student Name: \_\_\_\_\_ CSUID: \_\_\_\_\_

Local Address: \_\_\_\_\_  
Street City State Zip Code

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Major(s) and Minor(s): \_\_\_\_\_ Track 1  Track 2

Semester and year of graduation: \_\_\_\_\_

Semester and year you will enroll in HONR 499: \_\_\_\_\_

Thesis title: \_\_\_\_\_

Faculty thesis adviser\*: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title & Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Committee member\*: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title & Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Committee member\*: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title & Department: \_\_\_\_\_ Phone: \_\_\_\_\_

### Financial support for Honors thesis:

Student and Adviser: Agree on and check one of the three following options:

- Thesis payment of \$200 to adviser. Funds are transferred from the Honors Program budget to the adviser's home department.
- Adviser supports student application for a Thesis Improvement Grant (TIG; \$400 maximum).
- None of the above. Adviser declines thesis payment and the student will not apply for a TIG.

\_\_\_\_\_  
Faculty thesis adviser signature

\_\_\_\_\_  
Date

\*The faculty thesis adviser and one additional committee member are required. Additional committee members are optional. Faculty with regular appointments (assistant, associate, and full professors) are approved to serve on thesis committees. Students must obtain appropriate approvals for others (refer to the Honors Thesis Guide for instructions); attach relevant correspondence conferring the approvals by the Honors Program.

August 2015

**Please attach a typed description of your thesis that thoroughly addresses the following areas:**

1. Thesis title.
2. An explanation of your interest in the subject.
3. Statement describing the central themes, research questions, design project, and/or creative activity.
4. A description of the major tasks that must be completed.
5. A list of 6-12 key resources (e.g., books, materials, people, journals) that are needed for your thesis. Please use proper citations for text documents.
6. A timeline to completion (**NOTE** – This timeline must include the date you will submit a penultimate draft to your adviser and committee members and the date you will present your thesis to your committee. Refer to the current online *Honors Thesis Guide* for specific due dates.)
7. A description of the final product. Note that all theses require a significant written component that includes a scholarly review of the topic with appropriate resources cited. Refer to the current online *Honors Thesis Guide*.

*August 2015*