

HONORS ORAL PRESENTATION ASSESSMENT FORM

Please use this form to evaluate the student's oral presentation for their thesis. This form must be submitted to the [Honors Thesis Portal](#) (Online Form) during grading by the **Adviser**. Please remind your student to submit an electronic copy of his/her final thesis by the last day of final exams to the [Honors Thesis Portal](#) (Online Form). **Note:** Your student will not be able to submit their final copy until you assign the grade and submit this form. Thesis advisers are encouraged to discuss the grade and Oral Presentation Assessment with the student prior to submitting it.

Use the following instructions to submit the Grade and Oral Presentation Assessment Form:

1. Download/Save this form on your computer.
2. Fill out all the parts on page 2.
3. Once filled, save the form so that you don't lose the information you filled out.
4. Click the following link or copy and paste the URL into your web browser:
<http://honors.colostate.edu/formalthesis>
5. Click on the **Grade Thesis** link next to the student's proposal.
6. Click on the **Choose File** button next to the Oral Presentation Assessment Form and then select the form you filled out in Step 1 and click Open.
7. Write evaluation comments.
8. E-sign with your full first and last name
9. Click **Submit Thesis Grade, Oral Presentation Assessment Form & Comments** button.

If you encounter any problems during this process or have any questions, please contact honors_tech_support@colostate.edu

THESIS ADVISER ORAL PRESENTATION ASSESSMENT

Using the following evaluation standards, the thesis adviser assesses the student's speech communication skills according to the criteria listed below.

Key:

<u> 3 </u>	Excellent
<u> 2 </u>	Satisfactory
<u> 1 </u>	Needs Improvement
<u> 0 </u>	Failed to Complete

Student Name: _____

Introduction

___ Captured audience attention/interest

___ Previewed main points

Body:

___ Main points clear

_____ Sources cited

___ Main points supported

_____ Clarity of visual aids

___ Organization logical

_____ Management of visual aids

Conclusion:

___ Summarized main points

___ Addressed audience questions

Delivery:

___ Extemporaneous

_____ Articulation

___ Volume

_____ Eye Contact

___ Rate

_____ Enthusiasm

Overall Impression:

Comments:

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